

# CALL FOR TENDER APPLICATIONS

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## E-COMMERCE PLATFORM PACKAGE

Reference: EYWA Project – Co-funded by the European Union

Issued by: The Spanish Chamber of Commerce in South Africa

Issue Date: August 11, 2025

Closing Date: August 26, 2025, at 17:00 h.

### 1. Object of the Tender

This Call for Tender is aimed at providers of e-commerce platforms (hereafter “tenderers”) capable of providing the following services for the Spanish Chamber of Commerce in South Africa:

### Required Services

- 6 Months of e-commerce platform with a minimum of 100 products for EYWA Subgrant beneficiaries (maximum number- 26 women entrepreneurs).

### Service Period

- From 1st September 2025 to 28th February 2026.

### Provider Responsibilities

- Supply the online e-commerce platform services within 48 hours of signing the contract

### 2. The Spanish Chamber of Commerce Responsibilities

- Provide profiles of all beneficiaries using this package.
- Communicate any additional information received from the European Union regarding the use of this service.

### 3. Contract Duration and Execution

- The contract will commence on 1 September 2025, or the day after formal signing and continue until February 28, 2026.
- Any extension due to exceptional circumstances will be communicated in advance, subject to mutual agreement and no increase in budget.

#### 4. Budget and Eligible Costs

- Maximum Total budget available: €5,200 (ZAR 104,000) - exchange rate 1€ 20ZAR for a maximum number of 26 beneficiaries.
- Maximum Budget per person per month: €33 (ZAR 660) – exchange rate 1€ 20 ZAR.
- Maximum period of e-commerce services per EYWA Subgrant beneficiary: 6 months- This includes all taxes.
- The Spanish Chamber of Commerce in SA will only pay for completed services in case of delays or cancellations due to circumstances beyond the provider's control.

#### 5. Tender Selection Criteria

- The contract shall be awarded to the tender offering the best economic value (the cheapest one).

##### 5.1 Tender Admission Criteria

- Copy of South African CIPC registration certificate or equivalent (if the company is not from South Africa).

#### 6. Billing and Expense Justification

Invoices may be submitted once a month and only once the service is activated.

Each invoice must include:

- Total monthly cost per beneficiary
- Total cost for the services provided
- Reference to the EYWA Project, co-funded by the European Union

#### 7. Submission Requirements

Tenderers must submit:

1. Technical Offer:

- CIPC registration document
- Formal declaration of legal operation
- Legal contract with all that's included in Clause 1

2. Quotation:

- Pricing breakdown (including unit cost and deposit).

#### 8. Submission Details

- Email applications to: [generalmanager@spaincc.org](mailto:generalmanager@spaincc.org)
- **Deadline: 26th August 2025 at 17:00 SAST**
- Inquiries: Joaquin Valverde, [Generalmanager@spaincc.org](mailto:Generalmanager@spaincc.org)

Note: Late submissions will not be considered. The Spanish Chamber of Commerce reserves the right to reject any tender that does not meet the stated requirements or budget limitations.